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Executive Registry

4.2405

Training

21 October 1953

MEMORANDUM FOR: Acting Deputy Director (Administration)

SUBJECT: Proposed Regulation No. [REDACTED] CLERICAL TRAINING
(Job #225-GHT)

25X1A

25X1A

1. There is submitted herewith for authentication proposed Regulation No. [REDACTED] which sets forth the policies, responsibilities, and procedures governing the training of clerical personnel.

2. Publication of subject Regulation was requested by the Director of Training. Coordination has been effected and concurrences obtained from the following:

Comptroller
General Counsel
Deputy Director (Intelligence)
Deputy Director (Plans)

Assistant Director for Communications
Assistant Director (Personnel)
Inspector General

3. The only basic difference between the attached and the draft disseminated for coordination is the waiver provision reflected in paragraph 3d. This provision was requested by the Deputy Director (Plans) and developed by the Director of Training in collaboration with the Personnel Office. Further recoordination does not appear to be necessary.

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[REDACTED]
Special Assistant to the
Deputy Director (Administration)

Attachment:
Proposed [REDACTED]

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SA/DD/A-IH/mrf

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No Change in Class	☐
Declassified	☐
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